

MINUTES OF RIMINGTON & MIDDOP PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 22 JUNE 2023  
AT 7.30 PM  
IN RIMINGTON MEMORIAL INSTITUTE

Present: David Briscoe (Chair), Gary Bolton, Rosemary Duckworth, Stan Fitzgerald  
Keith Pilkington, Clerk and two members of the public

APOLOGIES FOR ABSENCE

Tony Perry, Jacqui Lynch

MINUTES OF MEETING OF 17 MAY 2023

The Minutes of the meeting of 17 May 2023 were accepted as a true record of proceedings and duly signed.

DECLARATION OF INTEREST

Gary Bolton declared an interest in a planning application for The Laithes, Rimington.

PUBLIC PARTICIPATION

Background information was given regarding an intended planning application for The Laithes. It was agreed that a letter of support for the application should be sent from the Parish Council. It was suggested that letters of support from the Parish Council for planning applications should not be given on a regular basis as this could encourage every applicant to apply for one.

FINANCIAL STATEMENT

Yorkshire Bank £17,149

YEAR END MATTERS

The Clerk confirmed that the accounts and supporting paperwork had been subject to an internal audit and that the internal auditor had not found any issues to report.

The meeting considered the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports

8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and David Briscoe and Cathy Holmes proceeded to sign the Statement as Chair and Clerk respectively.

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2023. The accounts were duly approved and signed by David Briscoe and Cathy Holmes as Chairman and Clerk respectively. The Clerk explained that Parish Councils where the higher of gross income or gross expenditure was £25,000 or less and met qualifying criteria could certify themselves as exempt from a limited assurance review. It was explained that Rimington & Middop parish council could qualify for such an exemption and it was accordingly agreed that the appropriate exemption certificate be signed and returned to the external auditors.

#### BANK MANDATE

It was noted that former parish councillor Ian Brown had been a bank signatory and needed replacing on the mandate. It was agreed that David Briscoe should replace Ian Brown as a signatory and that the appropriate paperwork should be brought to a future meeting.

#### ACCOUNTS FOR APPROVAL

Mrs A Perry	£12.00	Reimbursement for plants
Mr A Perry	£137.00	Reimbursement for lengthsman

#### PLANNING APPLICATIONS AND MATTERS

None

#### PUBLIC RIGHTS OF WAY ("PROW")

It was agreed that Dan Bolton be asked to do the schedule of works on PROW outlined.

#### CORRESPONDENCE

#### ANY OTHER BUSINESS

It was agreed that additional planters should be purchased for locations discussed.

#### DATE OF NEXT MEETING

Wednesday 30 August 2023 at 7.30 pm in the Institute.