

MINUTES OF RIMINGTON & MIDDOP PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 26 MAY 2021  
AT 7.30 PM IN THE PAVILION, RIMINGTON

Present: Tony Perry (Chair), David Briscoe, Rosemary Duckworth, Stan Fitzgerald,  
Jacqui Lynch, Borough Cllr Richard Sherras, Clerk and two members of the public

APOLOGIES FOR ABSENCE

None

MINUTES OF MEETING OF 17 MARCH 2021

The Minutes of the meeting of 17 March 2021 were accepted as a true record of proceedings and were signed by the Chair.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

Trevor Marklew queried whether it would be appropriate to give the Rimington Heritage Trail more publicity via the parish website and through wider distribution of leaflets to local villages and the Clitheroe Tourist Information Centre. It was agreed to try and give the Trail wider publicity but, if there were any adverse consequences, publicity would be curtailed.

It was reported that two stiles at the top of Station Road were dangerous and needed attention as did a number of drains across the parish.

FINANCIAL STATEMENT

Yorkshire Bank £15,813

ACCOUNTS FOR APPROVAL

|                                 |                            |           |
|---------------------------------|----------------------------|-----------|
| Mr Ian Woolstencroft            | Internal audit             | £10.00    |
| BHIB Ltd                        | Annual insurance premiums  | £413.30   |
| TWM Traffic Control Systems Ltd | New Speed Indicator Device | £3,017.42 |
| Information Commissioner        | Annual data protection fee | £40.00    |
| Rimington Memorial Institute    | Grant (2020/21)            | £1,000    |

YEAR END MATTERS 2020/21

The meeting considered the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained

3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and Tony Perry and Cathy Holmes proceeded to sign the Statement as Chair and Clerk respectively.

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2021. The accounts were duly approved and signed by Tony Perry and Cathy Holmes as Chairman and Clerk respectively. The Clerk confirmed that the accounts and supporting paperwork had been subject to an internal audit and that the internal auditor had not found any issues to report.

The Clerk explained that Parish Councils where the higher of gross income or gross expenditure was £25,000 or less and met qualifying criteria could certify themselves as exempt from a limited assurance review. It was explained that Rimington & Middop PC could qualify for such an exemption and it was accordingly agreed that the appropriate exemption certificate be signed and returned to the external auditors.

The Clerk advised that the period for public inspection of the accounts could be that specified by the external auditors ie commencing on 14 June for 6 weeks and it was accordingly agreed that this period be adopted and publicised as the period for inspection.

#### PLANNING APPLICATIONS AND MATTERS

*3/2021/0341 Hawthorn Bungalow, Rimington Lane*

There were no objections to this application.

Borough Cllr Sherras reported that he had brought issues regarding public footpaths over the Rimington Caravan Park to the attention of the relevant planning officer.

#### SPEED INDICATOR DEVICES (SpIDs) AND ROAD SAFETY MATTERS

The Chair advised that the new SpID had been installed and was working appropriately. It was noted that the device did not appear to activate for speeds less than 28 mph which was intentional. It was reported that a Middop resident wished to attend the next Parish Council meeting in July to talk about her liaison with Lancashire Highways about various road safety matters.

It was reported that there had been a number of incidents in recent weeks where residents' cars had been forced off the road or into hedges by oncoming vehicles and there was a correlation between

the number of incidents and the dates of football matches at the RRA. It was also reported that there continued to be issues with parking on the days of football matches at the RRA. It was suggested that the Parish Council write to the RRA regarding the issues of inconsiderate driving and parking.

#### PUBLIC RIGHTS OF WAY (“PROWS”) AND PARISH LENGTHSMAN

The Chair advised that the Clerk had obtained a schedule of work undertaken in the year by the Pendle lengthsman. The report indicated that £276 had been spent but there was no indication of what happened to the remaining money. Certain jobs were still outstanding at the financial year end and it was not known when or if these would be undertaken. It was agreed that more investigation needed to be carried out to find out the situation for the current financial year. The Clerk reported that she had not received any communication from LCC regarding the PROW Scheme for the current year so it could be that the Scheme would not run.

It was suggested that the Parish Council devise a plan of action for PROW within the parish and it was further suggested councillors base their ideas on their own knowledge of footpaths they walk within the parish.

#### ANY OTHER BUSINESS

Richard Sherras reported that Ribble Valley Borough Council had set up a working party to deal with issues arising from dog bins as there were so many queries and problems across the district relating to this matter.

The Parish Council formally recorded their thanks to John Parker, who had recently retired from the Parish Council after 29 years' service. It was noted that John's father and grandfather had both served the Parish Council for a significant number of years too.

#### DATE OF NEXT MEETING

Wednesday 14 July 2021 (venue to be determined)